### School of Interdisciplinary Studies
### ACADEMIC ACTION FORM
### Permission for CLEP or courses with special circumstances

**COMPLETE IN INK**

Name ___________________________________ ID # ___________________ Date ________________________

Email Address (Please print clearly) _______________________________________________________________

Telephone Number _________________________________ Major __________________________

<table>
<thead>
<tr>
<th>PERMISSION REQUESTED TO:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>___Complete CLEP/other approved test for credit after having been at TCU</td>
<td></td>
</tr>
<tr>
<td>___Other</td>
<td></td>
</tr>
</tbody>
</table>

What college or university is offering the test(s)?

When will you take the test?

Please list the course(s) for which you plan to take the CLEP test(s).

| Example:  |  |
| SPAN 20213 | Yes |

To be used for CORE Credit? Reply with **Yes** or **No** only.

**FOR OFFICE USE ONLY**

Do not write below this line:

You must take WEM, CA, GA, & CSV at TCU – CLEP tests will not fulfill these requirements.

Action taken:

____ Approved:

____ Approved with exception(s):

____ Denied for reason(s):

___________________________________________

Dean/Asst. to the Dean ______________________

Date
• **Prior** permission is required to take the CLEP test.

• **Forms that are not filled out completely and legibly in INK will be returned to the student without action being taken.** Errors or omissions in the form may result in approval being rescinded, even after coursework has been completed. Many colleges & universities have the same initials; to avoid confusion, use the school name rather than initials.

• If you have a degree plan, you should update it before completing this form. It is also good practice to consult with your academic advisor. **Keep in mind that you are responsible for knowing and meeting the requirements of the degree you are pursuing.**

• The current UNDERGRADUATE STUDIES BULLETIN will answer many of your questions about CLEP, advanced placement, and the UCR, etc.

NOTE: If you are granted permission to take the CLEP test, it is your responsibility to see that the other school sends the official scores to:

   **Texas Christian University**
   **Registrars' Office**
   **TCU Box 297004**
   **Fort Worth, TX 76129**

I have read and understand the above rules pertaining to this request.

____________________________________
Student Signature

1/21/15